



## HOUSING AUTHORITY OF THE CITY OF TULSA

### **CAREER OPPORTUNITY**

APPLICATIONS / RESUMES MUST BE POSTMARKED: Until Filled

#### **Stationary Engineer – 1<sup>st</sup> Class**

**\$20.19 - \$23.73**

**DEPARTMENT:** Construction Services

**REPORTS TO:** Vice President Construction Services

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#### **POSITION SUMMARY:**

Operate and maintain stationary heating, refrigeration (larger than five tons), air handling and power generation equipment in Tulsa Housing Authority (THA) facilities under the direct supervision of the Facilities Manager. Operate a variety of stationary equipment with an operating pressure that does not exceed 15 PSI. Maintain boilers, generators, window units, chillers, pumps, cooling towers, fans and other related equipment required to heat high rise buildings. Read meters and gauges or automatic recording devices at specified intervals to verify operating conditions. Record data such as temperature of equipment, hours of operation, fuel consumed, temperature or pressure, water levels, analysis of flue gases, voltage load and generator balance. Adjust manual controls or overrides automatic controls to bring equipment into recommended or prescribed operating ranges, switch to backup equipment or systems, or to shut down equipment. Visually inspect equipment at periodic intervals to detect malfunctions or need for repair, adjustment or lubrication. Maintain equipment by tightening fittings, repacking bearings, replacing packing glands, gaskets, valves, recorders, and gauges, and cleaning or replacing burners or other components. Oils and lubricates equipment. Perform water titration tests and pour chemical additives, such as water softener, into treatment tank to prevent scale buildup and to clean boiler lines. Record operation and maintenance actions taken during shift in operator's logbook. Perform other duties as assigned.

**MINIMUM REQUIREMENTS:**

Requires valid Limited 1st Class Engineer License and a minimum of two (2) years' experience as a licensed operating engineer working with low pressure boilers, chillers, hydronic piping systems, chilled water and heating water distribution systems, and other HVAC systems. Also, requires a one year certificate from college or technical school and/or equivalent combination of education and experience. Must be able to work overtime on weekdays and weekends and respond to emergency calls at all times. Must have a current valid Oklahoma driver's license.

**ORGANIZATION:**

The Housing Authority of the City of Tulsa (THA) is a federally funded public agency responsible for administering public housing and Section 8 rental assistance programs for eligible low-income families living in the Tulsa city limits. THA is governed by a five-member Board of Commissioners appointed by the Mayor.

**MISSION STATEMENT:**

To be a leading public housing agency that enhances the quality of life in Tulsa through the efforts of a professional, caring and responsive staff and Board.

**DEPARTMENT BACKGROUND:**

The Housing Operations Department is responsible for the management and maintenance operations of fifteen public housing apartment communities in the Tulsa area. Functions include processing the lease agreements, rent, work orders, eviction processing, housekeeping inspections, fire safety trainings, etc. and overall operation of the community.

***An Equal Opportunity Employer.  
We perform criminal background checks and drug testing.***

**TO APPLY:**

Qualified candidates should submit a resume, cover letter and salary requirements to [hr@tulsahousing.org](mailto:hr@tulsahousing.org) or apply online at [www.tulsahousing.org](http://www.tulsahousing.org). Applications and resumes may also be faxed to 918-581-5721.

Applications and resumes may also be mailed to:

Tulsa Housing Authority  
Attn: Human Resources  
415 East Independence  
Tulsa, OK 74106

**Closing Date: Until Filled**